



GWENNAP PARISH COUNCIL

The Minutes of the Finance Committee Meeting

held on Wednesday 8th April 2026, 10.30am

In attendance: Cllr Julian Hughes {JH} {Chair}, Cllr Richard Williams (RW)
Chris Ring {Parish Clerk} (PC)

Cllr Richard Williams proposed that Cllr Julian Hughes take the Chair for this meeting.

1. No Apologies for absence were received
2. No Declarations of interest were received

3. It was RESOLVED that the minutes of the Parish Council Finance Committee meeting of 20th October 2025 be approved as a correct record. The Chair of the finance committee signed the approved minutes of that meeting.

4. To allow Members of the Public to ask questions relevant to items on this agenda: No Members of the public were in attendance

5. To review the 2024/25 End of year AGAR documents, Accounts, Assets and Bank Reconciliations. The Clerk gave details of the end of year documents and answered questions from the Councillors.

The Finance Committee RESOLVED to recommend to the Parish Council that the end of year documents be approved and submitted to BDO, the external Auditors.

6. To consider the Internal Audit for year-end 31st March 2026

The Internal Auditors Recommendations as below Were noted:

"The requirement to publish all financial documentation to ensure compliance with the requirements of transparency and accountability.

It is recommended that Members are provided with a quarterly financial report detailing all income and expenditure to date, for the pertinent fiscal year. This should also be published on the Parish Council website."

It was also noted that some policies need updating, this will be completed at the Annual parish Council meeting.

The Finance Committee RESOLVED to recommend to the Parish Council that Internal Auditors report and recommendations be accepted for adoption.

7. To review the budget for 2025/2026 and 2026/2027.

The Clerk answered questions regarding the budgets. After exploring / discussing various budget headings against last year's expenditure and the priorities for 2026/27, the committee were very satisfied with the level of allocation for each and every budget heading. The budget will be reviewed against actual income and expenses at the next meeting of the Finance Committee

8. The Council is invited to pass the following resolution "That under the Public Bodies (Admission to Meetings) Act 1960 it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw in view of the confidential nature of the business on contracts and leases about to be transacted"

The meeting was closed at 11.30am

Date of next meeting: TBC July 2025, Gwennap Parish Rooms