



GWENNAP PARISH COUNCIL

The Annual Meeting of the Council Parish Minutes

held on Wednesday 14th May 2025

In attendance: Cllr Richard Williams {Chair} (RW),
Cllr Steve Trelease {ST}, Cllr Andi Freeman{AF}, Cllr Vryan Pascoe-Edward {VPE}, Cllr Julian Hughes {JH}
Chris Ring {Parish Clerk} (PC). Members of the public were in attendance

- A1. Cllr Richard Williams, being the only nominee for Chair of the Parish Council, was unanimously re-elected. RW signed and the PC countersigned his Declaration of Acceptance of Office.
- A2. Cllr Greg Foxwell being the only nominee for Vice Chair of the Parish Council, was unanimously re-elected.
- A3. Apologies for absence were received from Cllr Greg Foxwell {Vice Chair} (GF),
- A4. No declarations of interest were received from the Members.
- A5. To approve the minutes of the meeting held 8 April 2025: This was deferred to item 5 of the Ordinary meeting.
- A6. It was RESOLVED to re appoint Aalgaard Renshaw as Internal Auditors for 2025/2026.
- A7. The minutes of the last meeting of the Staffing Committee. This item was deferred.
- A8.1 To consider any recommendations of the Staffing Committee: This item was deferred.
A8.2 To Review the delegation arrangements of the Staffing and Appeals Committees: It was RESOLVED to retain the existing delegation arrangements for both Committees.
- A9. It was RESOLVED To appoint members to the following committees:
Staffing Committee: Cllrs {RW}, {GF} and {AF}
Appeals Committee : Cllrs {ST}, {JH,} and {VPE}
Finance Committee : Cllrs {GF}, {RW} and {JH}
- A10. No new committees were appointed.
- A11. The Standing Orders, the financial regulations and financial risk assessments, had been circulated to the members and it was RESOLVED that they all be re-adopted. These are available on the Parish Council website.
- A12. There were no current arrangements with other local authorities or not for profit businesses.
- A13. It was RESOLVED that the following Councillors represent the Council on the external bodies.
- North Kerrier and East Penwith Community Area Partnership (CAP): Cllr {RW} will continue as the representative and will report back to regular Parish Council meetings.
- Mining Villages Regeneration Group (MVRG): Cllr {RW} will continue as the representative and report back to regular Parish Council meetings.
- United Downs Environment Group: Cllrs{JH} will be the representatives and report back to regular Parish Council meetings.
- Travellers Forum: Cllr {ST} will continue as the representative and report back to regular Parish Council meetings.
- Fete Committee: Cllr (RW) will act as the liaison and will report back to regular Parish Council meetings.
- School Liaison: Cllr {GF} will be the representative and report back to regular Parish Council meetings.
- Geothermal Liaison Group: (GF) will continue to chair this Group and will report back to regular Parish Council meetings.
- A14. The Council inventory of land and asset register had been circulated to the Councillors and it was RESOLVED that it be noted and accepted. This is available on the Parish Council website.

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A15. To confirm the arrangements for insurance: The Clerk confirmed that the General Policy for the Parish Council had previously been procured and approved for a three-year term with Clear Insurance Management Limited. This will be reviewed in October 2025. The Policy for Wheal Maid had been renewed with Arthur J. Gallagher Insurance in January 2025. This will be reviewed in December 2025.

A16. The Council's and Clerk's subscriptions to the following bodies were reviewed and accepted:

The Clerk is a Member of the SLCC. The cost of this is paid for by the Council.

The Council pays an annual subscription of £100 to the MVRG.

The Council uses the Scribe software for its Accounting, Hall hire and Cemetery records.

The Council has an annual subscription with Microsoft for the Clerk's computer.

The Council is a member of the Institute of Cemetery and Crematorium Management

A17. The following policies and procedures had been reviewed by the Councillors, and it was RESOLVED that they be confirmed. They are available on the Parish Council website.

1. Complaints policy
2. Freedom of Information requests and data protection Policies
3. Press and Media Policy
4. Employment Policy
5. Grievance Policy

A18. The following dates of future Council meetings were decided:

(2025) Monday 23th June, Monday 21st July, Monday 11th August, Monday 22nd September, Monday 20th October, Monday 10th November, Monday 8th December, (2026) Monday 9th February, Monday 9th March, Monday 13th April and Monday 11th May

The Annual Parish Council meeting was closed at 7.20pm



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The regular Meeting of the Council Parish Minutes

held on Wednesday 14th May 2025 at 7.20 pm

In attendance: Cllr Richard Williams {Chair} (RW),
Cllr Steve Trelease {ST}, Cllr Andi Freeman{AF}, Cllr Vryan Pascoe-Edward {VPE}, Cllr Julian Hughes {JH}
Chris Ring {Parish Clerk} (PC). Members of the public were in attendance

1. Apologies for absence were received from Cllr Greg Foxwell {Vice Chair}

2. No declarations of interest were received from the Members.

3. Public Session: Members of the public were in attendance.

A member of the public asked questions re planning application PA25/02572 regarding building noise, planting and timescales. A representative of Coastline Housing replied that the building works were anticipated to start in the latter part of this year and should take no longer than 12 months to complete. They also confirmed that with the new Biodiversity Net Gain regulations the site will have a minimum of 10% increased biodiversity.

4. To receive the monthly report from Cornwall Councillor John Thomas MBE:

The Chair and Council welcomed Cornwall Councillor John Thomas MBE to the meeting and congratulated him on his re-election. Cornwall Councillor John Thomas MBE gave a short verbal report that he was assisting with several issues regarding traffic and speeding within the Parish.

5. It was RESOLVED that the minutes of the Parish Council meeting of 8th April 2025 be approved as a correct record. The Chair signed the approved minutes of that meeting.

6. Correspondence:

An email re the state of the football pitch goal areas had been received. The PC has spoken to the Football Club who would be making repairs to the grass.

Several members of the public had raised issues regarding traffic queuing outside of the United Downs Recycling Centre. The PC had raised the issue with Cornwall Council and Cornwall Councillor John Thomas was also working on solutions with the operators.

Emails had been received re the removal of a weir plate at Wheal Maid. It had been agreed that the plate stay in position

7. Highways and public rights of way: An email had been received re increased traffic and speeding in Frogpool. Cornwall Councillor John Thomas had replied to the email and would be looking into the issues. Members noted the concern and welcomed Cllr Thomas's intervention. The PC confirmed that the VASS(speed sign) would be deployed for one week per month in the area.

8. Affordable Housing.

The planning application for the Trelyn development was to be debated later that evening.

Regrettably, there is still no substantive progress in relation to the Gwennap scheme. Members expressed their concern at the delay and would be seeking to put pressure on to make this happen.

9. Parish rooms and Playing Field: The new path along the boundary from the car park to the play area has now been installed.

The outcome of the application for a grant for a Business Plan to be prepared in relation to the Parish Rooms transformation was awaited.

10. Wheal Maid: It was noted that a grant had been applied for to carry out a Feasibility Study to enhance the mountain biking arrangements on the site.

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11. FINANCE:

11.1 To approve payments:

It was RESOLVED that the payments set out at Appendix 1, be approved.

11.2 To receive and note the Bank Reconciliations and balances as checked by Cllr RW:

It was RESOLVED that the Bank Reconciliations as checked by {RW} and set out at Appendix 2, be accepted.

12. Planning:

12.1. to consider the following planning applications and to resolve whether to submit any objections on the following applications:

PA25/02487 Proposed erection of single storey sun room at Tolgullow Vean Farm, Tolgullow, St Day Redruth.

It was RESOLVED that the Council have NO OBJECTION to this application

PA25/02572 Proposed residential development for a rural exception site consisting of 9 affordable dwellings, following the Grant of Permission in Principle at Land East Of Trelise, Frogpool, Cornwall.

It was RESOLVED that the Council have NO OBJECTION to this application

PA25/02448 Proposed erection of self-build single storey dwelling with parking and amenity

Space at land adjacent to The Bungalow, Poldory, United Road, St Day

It was RESOLVED that the Council have NO OBJECTION to this application

12.2. To note the following Planning decisions:

PA25/01929 APPROVED, Location:- Land Opposite Carn View Gwennap Cornwall TR16 6BD, Proposal Non material amendment in relation to decision notice PA22/11067 dated 31.05.2024 to allow Changes to external materials on plots 1,2,5 to 10. Changes to boundary types

PA25/01571 APPROVED Location:- 1 Riverside Cottage Cusgarne Truro Cornwall TR4 8RL

Proposal Proposed single storey entrance hall, boot room and WC extension

PA25/02111 Granted (CAADs, PIPs and LUs only) Location:- Land South-East Of Quarry Cottage Trehaddle Cusgarne Cornwall TR4 8RN.

Proposal Application for Permission in Principle for the construction of one self-build traditional dwelling.

PA25/01486 APPROVED, Location:- Chelean Cottage Frogpool Truro Cornwall TR4 8RW, Proposal detached garage

PA25/02417 Granted (CAADs, PIPs and LUs only)

Location:- Tinnars Halt Goongumpas St Day Redruth Cornwall TR16 5JL

Proposal Application for Permission in Principle for erection of dwelling (minimum 1, maximum 1)

12.3 Planning Appeals information noted.

PA24/01611 - Construction of dwelling - Land at Little Beside, St Day - Appeal Dismissed.

see agenda pack.

Appeal Notification PA24/06261 Britannia Farm, Sunny Corner

see agenda pack

13. NPS update. The Neighbourhood Priorities Statement Steering Group had met and were planning to contact all businesses in the Parish for their Views. A public survey had publicised, and it was hoped all residents would complete this. The Council will promote the NPS at the Parish Fete on 21st June.

14. To receive Councillors reports and items for future agenda

Each Councillor is requested to use this opportunity to report matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

RW had attended a meeting of the Fete Committee. There was a useful discussion and everyone agreed to work together to make this event a resounding success.

The Meeting was closed at 9.00pm